



Organization: _____

ENUMERATOR DATA

Interviewer name: _____ Location: _____

Date of interview: _____

Guidelines for the Interviewer: Interviewer to introduce him/herself and detail the purpose of the visit to the interviewee clearly. Then confirm with the interviewee that he/she has received the shelter and NFI items in the distribution on _____ [add date (DD/MM/YYYY) here]. Please seek the consent of the interviewee before proceeding with the questionnaire. Advise the respondent that the interview will take about 30 minutes of his/her time. Also explain that you are not going to provide any additional items but that the information provided is only to help improve distributions in the future.

Explain that the interview will be kept confidential and request interviewee to keep it confidential too to avoid bias. This may mean asking bystanders politely to move away, and/or finding a space where people are not able to overhear. Please confirm that the Head of Household and/or the individual who was registered and who collected the items at distribution time is the person you are interviewing.

1. Profile of interviewed household

1. Beneficiary name [respondent]: _____
2. Sex of respondent: _____

Note: Interviewee name is not obligatory and is for the purpose of establishing a friendly contact with interviewee. Household data is collected in detail during assignment and no need to ask these questions again. For PDM report data will be picked up from the assessment report.

2. QUALITY ASSURANCE (Assessment, verification, distribution)

3. Was targeting /selection of beneficiaries done fairly? A.Yes; B. No
 - a. **If no, then explain:** _____
4. Did the assessment team identify your needs? A. Yes; B. No
 - a. **If no, then explain:** _____
5. **Was** anyone excluded from the assistance? A. Yes; B. No
What were the biggest challenges during the distribution? A. Insufficient staff; B. Security;
C. Lack of shady area; D. Lack of drinking water facility; E. Inappropriate distribution place; F.
disorganized
6. Was the distribution site easily accessible? A. Yes; B. No

3. TIMELINESS

7. Did you feel you received the items in time to respond to your needs? A. yes; B. No

4. QUANTITY CONTROL (Family size vs. quantity of items received)

8. How many people are living in your household?
9. Was the quantity of items enough to respond to your needs? A. Yes; B. No
10. If no, which items were not enough? (enumerate items distributed)
11. Please explain

5. QUALITY CONTROL (ITEMS)

12. What was the overall quality of SNFI items provided? A. Good; B. Average; C. Bad
13. If bad quality, which item is it? (enumerate items distributed)
14. Please explain

6. USAGE AND RETENTION OF ITEMS

15. Do you still have all the items? A. Yes; B. Partially; C. None at all
16. If answer is 'partially', which items do you no longer have? (enumerate items distributed)
17. If answer is 'partially' or 'none at all', for what reasons do you no longer have them?
A. given away; B. exchanged; C. sold; D. stolen; E. damaged; F. lost
18. Please may I observe these items whether these are being used appropriately or any damaged one? A, Stored; B, Some in use; C, Items not present; D, Others use
a. Enumerator's remarks _____
Enumerator to also take pictures of damage items

7. EFFECTIVENESS IN ADDRESSING NEEDS

19. **Was** the assistance appropriate to your needs or those of members of the community?
A. Yes; B. No; C. Partially
20. Did the assistance contribute to responding to your main urgent need?
A. Yes; B. No; C. Partially
21. Is there any other shelter or other NFI that you urgently needed at the time of this distribution but you did not receive, please explain?

8. COMMUNICATION WITH COMMUNITIES

22. How did you hear that the assessment/verification/registration was taking place? A. Humanitarian organization; B. Church; C. Chief POC; D. Community activists /leader not church; F. Rumour; G. Neighbours
23. What is the best method to communicate with you? A. through humanitarian organization; B. through community leaders; C. through church leaders; D. through teachers; E. through community based organizations; D. Other, please explain

9. PROTECTION

24. **Do** you feel secure at your present settlement /shelter? A. Yes; B. No
a. **If no, explain reason** _____

25. **Did** you feel safe while going to receive assistance, waiting for distribution and coming back to your home after receiving assistance? A Yes; B No
26. **Did** you feel you were treated with respect by the staff during the intervention? A. Yes; B. No
27. Was priority given to the most vulnerable population? (pregnant and lactating women, elderly, people with special needs, etc.) A. Yes; B. No
28. How long did it take you to collect items (from the time you left home until you came back)? A. 1-3 hours; B. 3-6 hours; C. 6-9 hours; D. 9-12 hours; E. 12 hours and more
29. How did the relationship within your community change after distribution of items? A. No change; B. improved; C. deteriorated

7. RESILIENCE AND COPING MECHANISMS

30. Are you currently able to provide for your main urgent needs and that of the family's? A. Yes; B. No
31. If Yes, in which way (multiple choice) A. Sharing with the community; B. Farming and/or livestock; C. Collecting wild fruits, vegetables found in nature; D. Small business; E. Already existing assets; F. borrowing money from friends/relatives; G. Humanitarian Aid; H. I live with what I have
32. If the (organization) didn't provide SNFI items, will you be able to find/get them from somewhere else? A. Yes; B. No
33. If Yes, how? A. borrowed money to buy items; B. borrow from community/relatives; C. Ask relatives to buy them for me; D. buy them by myself; E. No means to provide for myself
34. Did you sell any items or livestock to buy commodities you need? A. Yes; B. No

8. ACCOUNTABILITY TO AFFECTED POPULATION

35. Were you aware of the criteria for the assistance (target group)?
36. **Do** you know of anyone in your community who were consulted by the (organization) on what your needs are and how the (organization) can best help? A. Yes; B. No
37. Was the preliminary findings of needs assessment, and which potentially determines kit composition, communicated to the community immediately after assessment? A. Yes; B. No
38. Were you aware of time and day of distribution? A. Yes; B. No
39. Were you aware of the items you were going to receive? A. Yes; B. No
40. Were you aware of any complaint mechanism/desk? A. Yes; B. No
41. **Has** anyone you know in your community ever raised any concerns on the assistance you had received? A, Yes; B, No
42. Did you submit any complaint through any mechanism during assessment, verification or distribution? A. yes; B. No
43. **If yes**, are you satisfied with the response you have received? A. Yes; B. partially; C. response never received; D. No
44. If the answer is no, then why? A. No response; B. The response was inadequate/irrelevant; C.
45. Which type of complaint mechanism do you prefer? A. through community leader B. Through Church C. Through project staff D. Dropped in the complaint desk

9. IMMEDIATE IMPACTS

(Ask only according to items distributed)

Shelter materials

46. What was your shelter situation before distribution of shelter material? A. Sleeping under tree; B. Sleeping in open space; C. Sleeping in public premises; D. Sleeping in shelters of relatives/friends; E. Sleeping in shelters of host community; F. Sleeping in a shelter that is

partially finished (only wooden framework for example); G. Sleeping in a shelter that is in a very bad state

47. What is your current shelter situation after distribution of shelter material? A. Sleeping in shelter made from plastic sheet and shelter materials distributed; B. Sleeping under tree; C. Sleeping in open space; D. Sleeping in public premises; E. Sleeping in shelters of relatives/friends; F. Sleeping in a shelter that is partially finished (only wooden framework for example); G. Sleeping in a shelter that is in a very bad state; I. Shelter materials were stolen

Mosquito Net

48. How many people of your family fell sick due to malaria 6 months before distribution of mosquito net? A. 1 person; B. 2 persons; C. 3-4 persons; D. 5-6 persons; E. 7 and more
49. How many people of your family fell sick due to malaria, after the provision of NFI kits? A. 1 person; B. 2 persons; C. 3-4 persons; D. 5-6 persons; E. 7 and more

Kitchen Set

50. How was your meal preparation situation before distribution of kitchen sets? A. borrowed kitchen utensils from relatives/community; B. We did not cook and only gathered wild fruit; C. We made do with little/old utensils; D. We had enough utensils and preparing meals was not a problem
51. How was your meal preparation situation after distribution of kitchen sets? A. I use the utensils I received to cook; B. borrow kitchen utensils form relatives/community; C. We do not cook and only gather wild fruit; E. We have enough kitchen utensils so we sold the kitchen set provided; E. the kitchen set we received was stolen

Blanket

52. How was your situation before distribution of blankets? A. I or my family didn't have blankets; B. We had a blanket/blankets in a very bad state; C. We have blankets but not enough for the whole family; D. We have blankets and enough for the family
53. How was your situation after distribution of blankets? A. I and my family received blanket/blankets which are enough for us; B. The blankets we received are not enough for the family C. We received blankets but they are now in a very bad state and does not protect us; D. We sold/exchanged the blankets; E. The blanket we received got stolen

Kanga

54. What was yours or a family member's clothing situation before distribution of kanga? A. I or another family member only had one piece of clothing; B. I or another family member had two pieces of clothing; C. We had plenty of clothing but needed kanga for something else; D. We had plenty of clothing and did not need kanga
55. What was yours or a family member's clothing situation after distribution of kanga? A. I or another family member currently have only one piece of clothing; B. I or another family member currently have two pieces of clothing; C. We have plenty of clothing but we use kanga for something else; D. We have plenty of clothing and we are not using the kanga; E. We have plenty of clothing and we sold the kanga; F. the kanga we received got stolen

Sleeping Mat

56. How was your sleeping situation before distribution of Sleeping Mat? A. I slept on the floor with no mat; B. I had a sleeping mat in very bad condition; C. We had a sleeping mat which was too small for the whole family; D. We used cloth or plastic to sleep on the floor; E. I already had a sleeping mat/bed/mattress which I and my whole family use for sleeping
57. How was your sleeping situation after distribution of Sleeping Mat? A. I still sleep on the floor with no mat; B. I sleep on the sleeping mat I receive but it is now a very bad condition; C. The

sleeping mat we received is too small for the whole family; D. We use cloth or plastic to sleep on the floor; E. I already had a sleeping mat/bed/mattress which I and my whole family use for sleeping; F. The sleeping mat is too small and we don't use it for sleeping; G. The sleeping mat we received was stolen

Solar Lamp

58. How was your lighting situation before distribution of solar lamps? A. We had no lighting solution at all; B. We used candles; C. We used flashlights; D. We used firewood; E. We had our own solar lamps; F. We had enough lighting solutions
59. How was your lighting situation after distribution of solar lamps? A. We still do not have any lighting solution; B. We still use candles; C. We still use flashlights; D. We still use firewood; E. We are now using solar lamp received but it is not providing enough light; F. We are now using solar lamp and it is helpful; G. We are not using solar lamp received at all; H. The solar lamp was stolen